

The President must:

Regularly check for and answer correspondence addressed to OUSDS or forward relevant emails to the appropriate member of the committee (most often, the ceilidh organiser).

Organise room bookings for the society well in advance for the forthcoming term.

Chair OUSDS TGM Meetings.

Send out weekly emails notifying OUSDS members of upcoming events.

Arrange and chair regular Committee Meetings

Be the point of communication for society members. If any society member is uncomfortable or unhappy at OUSDS events, they should report it immediately to the President, who should take steps to rectify it (with consultation with the class teacher or Senior Member if required). It is important that the President should be approachable for such reasons.

Be ultimately responsible for the smooth running of OUSDS.